

Application for Admission to Participation in the Amateur Service (see sections A, B, D and E)

Application for Recognition^{*)} and for Admission to Participation in the Amateur Service in the Case of Recognition (see sections A, C, D and E)

Please read the Guidance Notes before completing this form.

A) Applicant's personal details

1. Last name	5. Date of birth (DD.MM.YYYY)
2. First name(s)	6. Place of birth
3. Main residence in Germany (street, house number, postcode and town/city)	7. Nationality
	8. My current amateur radio call sign is
4. Location(s) of planned amateur station(s) in Germany	9. Email**)
	10. Telephone number (including area code) **)

B) I hereby apply for admission to participation in the amateur service and assignment of a personal call sign pursuant to section 3(1) of the Amateur Radio Act for

Class A **Class E** on the basis of my enclosed German amateur radio certificate or equivalent document of proof^{*)}.

C) I hereby apply for recognition of a foreign amateur radio examination certificate not in conformity with CEPT Recommendation T/R 61-02 or of a foreign radio amateur licence^{*)}. In the case of recognition, I hereby additionally apply for admission to participation in the amateur service and assignment of a personal call sign pursuant to section 3(1) of the Amateur Radio Act.

The enclosed foreign radio amateur licence or amateur radio examination certificate was issued

subsequent to an examination passed in:

on the basis of another foreign radio amateur licence or examination certificate issued in: _____ Country

D) Applicant's legal representative(s) (please provide details of all legal representatives)

Last name, first name(s)	Last name, first name(s)
Main residence (street, house number, postcode and town/city)	Main residence (street, house number, postcode and town/city)
Telephone number (including area code) **)	Telephone number (including area code) **)

E) Publication of applicant's personal details

I do not agree to publication of the information provided in boxes 3 and 4 of section A above in the call sign list.

The information provided in boxes 1 and 2 of section A above and the assigned call sign are published in all cases in the call sign list, in accordance with section 15(3) fourth sentence of the Amateur Radio Ordinance of 15 February 2005 (Federal Law Gazette I page 242).

Personal call sign preference(s): _____

^{*)} Please see third and fourth paragraphs of the Guidance Notes.

^{**)} This information is not compulsory.

The undersigned hereby declare that the information provided above is correct and complete and that they acknowledge the guidance notes. The legal representatives also hereby agree to the applicant's participation in the amateur service. Return of the current admission document in conjunction with this application and issue of a new admission document constitute surrender by the applicant of the current admission to participation in the amateur service. In the case of recognition of foreign documents of proof it is also hereby declared that the applicant knows and will observe the regulations concerning the amateur service applicable in Germany.

Place, date, applicant's signature, signature of all legal representatives

Please ensure that all the required enclosures are submitted with the application.

Required Enclosures:

- Copy of applicant's valid identity card or passport
- Copies of valid identity card(s), passport(s) or certificate(s) of appointment for the legal representative(s) (required for all the applicant's legal representatives)
- Copy of amateur radio certificate, amateur radio examination certificate or equivalent document of proof (required for applications under **section B** of the application)
- Current document of admission to participation in the amateur service (only required for applications under **section B**)
- Copy of the foreign radio amateur licence or amateur radio examination certificate for which recognition under **section C** of the application is requested, together with a certified translation if the document is not in English, French or German
- Registration certificate issued by the residents' registration office responsible for the applicant's main residence in Germany (only required where details of the main residence in Germany are not included in any other enclosed documents)
- Copy of valid residence permit (only required for non-EU citizens)

Guidance Notes for the Application for Admission to Participation in the Amateur Service and Recognition of Foreign Documents of Proof

Admission to participation in the amateur service (amateur radio admission) pursuant to section 3(1) of the Amateur Radio Act (AFuG) can only be granted upon submission to the Bundesnetzagentur of a signed application completed as required with all the relevant specified information and documents.

Applicants with legal representatives, such as **minors, must provide details of their legal representatives (parents/legal guardians)**. The application must be completed and signed by the applicant and by each legal representative. Please also give your current amateur radio call sign as well as at least one location for a planned amateur station in Germany in the space provided in the application form. Written queries relating to incomplete and/or incorrect applications cause delays in processing. Please therefore give a daytime telephone number in case of queries.

Equivalent documents of proof as referred to in **section B** of the application are, for instance, a former German amateur radio examination certificate or an invalidated German amateur radio admission or licence document - or a Harmonised Amateur Radio Examination Certificate (HAREC) in accordance with CEPT Recommendation T/R 61-02. **Applicants who have passed the relevant amateur radio examination of a country which has joined CEPT Recommendation T/R61-02 are therefore recommended to have a HAREC issued by the responsible foreign administration.**

Recognitions: Upon presentation with the application of a foreign amateur radio licence - or a foreign amateur radio examination certificate not in conformity with CEPT Recommendation T/R 61-02 - i.e. also upon presentation of a foreign amateur radio novice examination certificate conforming to ERC Report 32 - the recognition and admission in the case of recognition under **section C** of the application must be requested.

In accordance with the scope of the Amateur Radio Act admissions pursuant to section 3(1) of the Act are granted only for the respective natural persons resident in Germany. Requests for preferred call signs can be made in the space provided in the application form. However, applicants do not have a right to a specific call sign.

The official acts in conjunction with this application are subject to non-recurring fee(s) as provided for by Annex 2 of the Amateur Radio Ordinance (AFuV) of 15 February 2005. Please see table below (extract from Annex 2 of the Ordinance):

Serial no	Chargeable act	Fee in euros
3	a) Admission to participation in the amateur service and assignment of a personal call sign	70
5	Verification and recognition of authorisations granted by other Administrations or of examination certificates which are not in conformity with the CEPT	130
6	Withdrawal of an application after the beginning of processing, but prior to completion, of the official act; rejection of applications relating to the official acts specified in nos 1 to 3 and 5; revocation or withdrawal of an official act where the party concerned has given rise to such revocation or withdrawal.	The fee is reduced by a quarter of the fee payable for the administrative act.

Verification and recognition of examination certificates which are in conformity with ERC Report 32 is not subject to a fee according to Annex 2 No 5 of the Ordinance.

Holders of an amateur radio admission pursuant to section 3(1) of the Act must also pay annual contribution charges.

Bundesnetzagentur service centres issuing amateur radio admission documents				Responsible for applications under section B:
Location	Street	Postcode, city	Telephone no	
Dortmund	Alter Hellweg 56	44379 Dortmund	(0231) 99 55-260	Baden-Württemberg, Bavaria (Upper, Lower and Middle Franconia), Berlin, Brandenburg, Bremen, Hamburg, Hesse, Mecklenburg-Western Pomerania, Lower Saxony, North Rhine-Westphalia, Rhineland Palatinate, Saarland and Schleswig-Holstein, Saxony, Saxony-Anhalt and Thuringia
Munich	Betzenweg 32	81247 München	(089) 38 606-0	Bavaria (Upper and Lower Bavaria, Upper Palatinate and Swabia)

Please send applications under section C to the Bundesnetzagentur service centre in Dortmund.

Further information is available online at <http://www.bundesnetzagentur.de/amateurfunk>